

Overview of Center for Mental Health Services (CMHS) Reports in SPARS

General Information

- Users can access reports through the Data Entry & Reports tab on the Substance Abuse and Mental Health Services (SAMHSA’s) Performance Accountability and Reporting System (SPARS) website at <https://spars.samhsa.gov>.
- Reports are only accessible to SPARS-CMHS users who have login credentials.
- Users can export reports into one of several formats, including HTML, PDF, Rich Text Format (RTF), and Excel.
- Data are available in reports 24–48 hours after being entered in SPARS.
- Report guides are available in the Resource Library on the SPARS website.

CMHS Reports: Users can run 18 different reports in SPARS.

- Primary and Behavioral Health Care Integration (PBHCI) grantees have three reports dedicated to their program. Certified Community Behavioral Health Clinic–Expansion Grants (CCBHC-E) and Promoting Integration of Primary and Behavioral Health Care (PIPBHC) grantees have two reports specifically dedicated to their programs. Program-specific reports in the list below have a plus sign (+).

SPARS Reports Available for CMHS Discretionary Services Grantees

Report Name	Report Description
IPP Performance Report	This report manages grantee performance in collecting Infrastructure Development, Prevention, and Mental Health Promotion (IPP) data. For the selected Federal Fiscal Year (FFY), this report indicates the sum of results reported, the goal reported, and the results-to-goal rate. Users with government or administrative access also have access to program-level performance.
Quarterly IPP Data Entry Status Report	This report summarizes the status of grantees having IPP annual goals posted in SPARS and whether data have been entered for each FFY quarter of a designated reporting period. This report can show data for only one grant or can pull up many grants under the same program.

Report Name	Report Description
CMHS Performance Report (TPR)	This report monitors grantee performance in reporting data and program goals in these areas: Services, IPP, and Annual Goals, as applicable. For the selected FFY, this report shows whether the grantee met its grant- and program-specific performance-level goals. It assesses how CMHS grantees are meeting SPARS data entry requirements and program goals.
Demographics Report	This report shows demographic information about consumers served by the grant. Grantees can pull a report that includes any or all of the following consumer demographic data: ethnicity, race, gender, diagnosis (as identified by the International Classification of Disease, 10th revision [ICD-10]), types of illicit or prescription drugs or alcohol use reported, and location (which of 10 SAMHSA geographic regions consumer resides). Reports can specify FFY quarters or years and can include active, inactive, or all grants.
Point-in-Time Report	This report shows a snapshot of the percentage of interviews that have a positive outcome for each of the National Outcomes Measures (NOMs). It provides information on how all consumers are doing in terms of their NOMs for a specific time point. For example, a grantee could see what percentage of all interviews reported positive functioning at baseline. Depending on the level of access, users can run the report for one or more grants, one or more programs, or for all grants. The report does not reveal individual client-level data.
Frequency Report	This report allows users to create frequencies on selected questions in the NOMs Client-Level Measures tool. The report aggregates data displayed in frequencies across consumers and displays data at either the grant or program level. Users can export the results to an Excel spreadsheet, PDF, HTML, or RTF.
ICD-10 Frequency Report	This report displays the number and percentage of all consumers served by a grant who report having specific behavioral health diagnoses as described by the ICD-10 and recorded as part of baseline, reassessment, and clinical discharge interviews. Data can be filtered by specific grants, gender, age groups, race and ethnicity, drug use, region, FFY and quarter, active and inactive consumers, and interview type.
Discharge Report	This report summarizes information about the number of discharges collected for a specified time (FFY and/or quarter), as well as the percentages that are interviews versus administrative discharges. The report also lists the total number of baseline records for the same period. This information allows users to manage grantee performance in collecting discharge data.



Report Name	Report Description
Consumer-Level Outcome Measures Report	This report presents outcome analyses for NOMs Client-Level Measures at the consumer level. The report compares interview information from one interview—baseline, first 6-month reassessment, second most recent—to later interviews.
Multi-Year Outcome Measures Report	This report presents outcome analyses for NOMs Client-Level Measures. The report compares baseline interview information to later interviews. Users can run the report for one grant, multiple grants, one program, multiple programs, or for all grants. The report does not reveal individual client-level data. This report shows up to five years of outcomes and calculates the percentage change from baseline to the selected second interview for the FFYs displayed.
Outcome Measures Report	This report presents outcome analyses for NOMs Client-Level Measures for Discretionary Programs Providing Direct Services, or Services Activities, module. The report compares baseline interview information to later interviews (first reassessment, discharge, or the consumer’s most recent interview). Users can run the report for one grant, multiple grants, one program, multiple programs, or all grants. The report does not reveal individual client-level data.
Reassessment Interview Rate Report	This report summarizes information about data collection of reassessments by programs and grants. It allows staff to assess whether CMHS grantees are meeting the 80% completion rate goal for conducting reassessment interviews on time. For example, you can find out how many reassessment interviews the grantee conducted, how many interviews were due for that grant, and the rate or percentage of completion.
Notification Report	This report tracks required consumer assessments after baseline. The primary use is tracking reassessment interviews, which are due for most consumers every 6 months (calculated as 180 days). Secondary uses for this report include tracking administrative reassessments, tracking administrative discharges, and open consumers (i.e., consumers who have not had a record entered in SPARS within the last 9 months or 270 days).
Number of Consumers Served by Federal Fiscal Year (FFY) Report	This report summarizes information about the number of consumers served by FFY. It assesses how CMHS grantees are meeting their annual goal for the number of consumers served.



Report Name	Report Description
Number of Consumers Served by Grant Year Report	This report summarizes information about the number of consumers served by grant year. Specific to each grantee, the grant start date entered in SPARS defines the grant year. It assesses how CMHS grantees are meeting their annual goal for the number of consumers served.
Quarterly Health Indicators Reassessment Interview Rate Report+	This report summarizes information about data collection of the quarterly health indicator reassessment interviews collected by CCBHC-E, PIPBHC, and PBHCI grant programs. In this report, you can find out how many health indicator reassessment interviews were conducted by a grant, how many were due for that grant, and the rate of completion for a given period.
Physical/Mechanical Health Outcome Measures Report+	This report is for PBHCI, PIPBHC, and CCBHC-E grantees that collect Section H physical health indicators and shows the number of valid cases with data recorded and whether the consumer's physical health data suggests the consumer is at risk of adverse health outcomes. The physical health indicators reflected in this report are blood pressure–systolic, blood pressure–diastolic, blood pressure–combined, BMI, waist circumference, breath CO, plasma glucose (fasting), HgbA1c, HDL cholesterol, LDL cholesterol, and triglycerides. Grantees can use this report to focus additional outreach efforts on consumers who may require treatment planning or interventions. This report can be filtered by assessment, FFY quarter, region, data collection status, and population indicators including gender, age, race, ethnicity, sexual identity, and military status.
PBHCI Section H Missing Data Report+	This report is for PBHCI grantees to use in monitoring data entry of program-specific data. The report shows all reassessments and identifies consumers who need Section H data entered.

Questions?

For questions about CMHS reports in SPARS, please contact the SPARS Help Desk Monday–Friday, 8:00 a.m.–7:00 p.m. (ET) by phone toll-free at (855) 322-2746 or by email at SPARS-Support@rti.org.

